Ten Tips for using AI for Writing Assessment

Guidelines to help your school use AI assessment to support, not replace, professional judgement



1	**Read their writing. *Really* read it.**	Before you look at the AI analysis, read your students' work – take it in, hear their voice and consider how they can develop their writing skills further.
2	**Calibrate your judgement regularly.**	Test out an AI tool first with one or two pieces. Compare your judgements with the AI analysis, noting where you agree and where you don't. Then keep a close eye on these areas when marking a class set. This keeps your professional judgement sharp and your confidence in the tool high.
3	**Review, add your judgement, then share.**	Before returning work to students, review the AI-generated marks and feedback. Add your own professional observations, adjust the language where needed and make it your own. Your expertise is essential.
4	**Get students to act on the feedback.**	The most important moment in assessment isn't the marking – it's what happens next. Build in time for reflection, revision or goal-setting.
5	**Make the most of the time you save.**	What would you prioritise with an extra hour? Moderation? Conferencing? Instruction? AI tools do repetitive work, so you can focus on the work that *improves* learning outcomes.
6	**Use the results to start conversations.**	Show the student and their parents the marks and feedback on their writing. Talk about progress, not just marks.
7	**Use peer and self-assessment.**	Help students understand expectations more clearly by getting them to assess their own work and the work of others. If their judgement differs, use that as the starting point for a discussion.
8	**Respond to patterns across your class.**	An AI tool helps you identify common areas of weakness and who needs additional support. Use the insights to inform your teaching, group students effectively and address specific needs.
9	**Make it your moderation partner.**	Bring the tool into your moderation conversations as a consistent, rubric-aligned reference point. It helps your team build shared understanding, mark with confidence and ensure every student is assessed fairly.
10	**Track progress, not just performance at a point in time.**	Use the student portfolio feature to see how each student's writing has developed across a term, a year or beyond. You'll have richer conversations about progress – not a snapshot in time.

Sevensteps to Writing Success

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