



Ten Tips for using AI for Writing Assessment

Practical strategies for teacher-led use of AI

AI-powered assessment tools should put AI to work doing what AI does best – providing consistent rubric-aligned marking and feedback quickly at scale. This will allow teachers to focus on the aspects of assessment that have the greatest impact – using assessment data to inform their teaching, conferencing with students and addressing individual needs.

These guidelines are here to make sure AI assessment tools support, not replace, professional judgement.

1	Read their writing. Really read it. Before you look at the AI analysis, read your students' work – to take it in, hear their voice and consider how they can develop their writing skills further.
2	Calibrate your judgement regularly. Before using a tool with a full class set, mark one or two pieces yourself and compare your judgements with the AI analysis. Note where you agree and where you don't, then pay particular attention to these areas when marking a class set. This keeps your professional judgement sharp and helps you use the tool with confidence.
3	Review, add your professional judgement, then share. Before returning work to students, review the AI-generated marks and feedback. Add your own professional observations, adjust the language where needed and make it your own. Your expertise is essential.
4	Get students to do something with the feedback. The most important moment in assessment isn't the marking – it's what happens next. An assessment tool will help you identify one or two specific things each student can act on. Build in time for students to respond to the feedback, revise their work or set writing goals. Feedback without action is just information.
5	Use the time you save. Try one-on-one conferencing, targeted intervention or designing extension tasks to get to know your students' writing better. AI tools do repetitive work, so you can focus on the work that improves learning outcomes.
6	Use it to start conversations – with students <i>and</i> parents. Assessment tools should give you consistent, rubric-based analysis of students' work to discuss with them one-on-one or in small groups. It should also provide an objective foundation for conversations with parents.
7	Use peer and self-assessment. Get students to assess their own work and the work of others using the same criteria. This helps them understand expectations more clearly and the steps needed to improve. If their judgement differs from the teacher's or the AI's, use that disagreement as the starting point for a discussion.
8	Respond to patterns across your class. An AI tool helps you identify common areas of weakness in the class and which students need additional support. Use those insights to inform your teaching, group students effectively and address their specific needs.
9	Use an AI assessment tool as your moderation partner. Bring the tool into your moderation conversations as a consistent, rubric-aligned reference point. It helps your team build shared understanding, mark with confidence and ensure every student is assessed fairly.
10	Track growth over time, not just performance at a point in time. Use your tool's portfolio feature so you can see how each student's writing has developed across a term, a year or beyond. You'll have richer conversations with students and parents about progress – not a snapshot in time.

Want to try out Seven Steps' AI-powered assessment tool? [Book a conversation here.](#)